**Introduction to Engaged Scholarship**

**Components of a Scholarly Engagement Project**

1. In developing projects that constitute engaged scholarship, the university partners will, in conjunction with community partners, determine the assets and challenges that exist in a particular community setting.
2. Next, A project will be co-created with goals and outcomes developed together with the community partner to build on the strengths of both sets of partners.
3. The outcomes will address specific community needs and foster academic and personal growth in the scholar.
4. From the beginning until the conclusion of the project, partners will together regularly review both academic and community goals and progress and make adjustments as necessary.
5. To assess the extent to which the process of partnership and implementation is effective, the partners will engage in a mutually developed formative evaluation process, including continuous feedback about successes and challenges.
6. To assess the extent to which the project met the identified goals, the partners will conduct a summative evaluation to document effectiveness for both partners.
7. The lessons, outcomes, and implications of the project will be disseminated to the appropriate academic and community stakeholders.

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**Implementing Engaged Scholarship Projects**

**Step One: NEEDS ASSESSMENT Identify shared interests, potential partners and possible projects.**

* Project emerges in context of mutual interests, needs, and abilities of academic and community partners.

**Step Two: JOINT PLANNING Establish a plan that fulfills community and academic interests**

* Partners have a clear understanding of the project’s objectives, timetable, and mode of communication.
* Partners have determined an equitable allocation of time and resources
* Partners have a formal agreement about leadership and work roles.
* Issues of trust, information, and responsibility are balanced.

**Step Three: ENSURE MUTUAL BENEFITS Foster reciprocity and mutual recognition**

* Partners have on going in –depth discussions to consider whether the project’s objectives, processes, outcomes, are meeting the needs of each partner.
* Efforts to ensure reciprocity, mutual recognition and reward are ongoing.

**Step Four: LEARN AND ADJUST Evaluate to inform decision-making about projects**

* Formative evaluation strategies promote ongoing discussion about the project and provide opportunities for change or improvement.
* Summative evaluation processes yield specific facts, figures and information about the outcomes of the project.

**Step Five: DOCUMENT AND SHARE Lay the foundations for continued engagement and dissemination of outcomes**

* Partners review formative and summative assessments and consider ways to improve
* Partners formally disseminate project outcomes for academic and public audiences